



Science Undergraduate Society

EXECUTIVE COMMITTEE
MEETING MINUTES

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard,
Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

Date of Meeting: Friday November 7, 2014

Location: Abdul Ladha meeting room

ATTENDANCE

President – Carmen Wong
VP External – Mohammed Shaaban
VP Internal – Nick Hsieh
VP Academic – Madeline St. Onge
VP Communications – Jason Yen
VP Finance – Jesse Grist
VP Student Life – Nina Zhang

REGRETS

VP Administration – Carmen Leung

CALL TO ORDER: 5:24pm

1) Execs Updates

Carmen Wong

- sat in Faculty of Science Meeting about Evening Midterms on Friday → needs to take back to Senate
-met with Dr. Harrison and Dr. Peacock about Tuition Increase with Aaron Bailey about the allocation and where the money is coming from → Faculty members are not retiring at 65; a lot of profs staying therefore no new staff; staff wage increase is adjusted by inflation 2% each year without increasing government fund → a lot of Comp Sci profs are leaving for industry; will be a struggle to find new staffs

Madeline St. Onge

-Housing Increase Meeting and Louise Cowin; RHA and Ann Kesler about housing demand report and asked more about the funding allocations
-UBCO have students writing comments on glass → maybe have window arts on Room 105 → have a sign saying a meeting room is reserved for Peer Academic Advising and open for student use if it's not used

Jason Yen

-Met with webmasters about websites → Calendar on SUS website is online → if you want advertisement, email webmaster about it → will update it daily
-Meeting Room Booking Form on website is functional now; Aly would receive booking request now
- Exec Hoodies is in process of design
-Looking for second UBC graphic designer

Mohammed Shaaban

-Corporate Relations will have the sponsorship proposals ready for Beaty and Triumph for next Exec meeting and next Council Meeting



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- Met with Physics Soc about Careers Month: PhysSoc will have their Careers Night in January SFU Physics Department
- Prep 101 and Kaplan's contracts have been revised and updated (no more exec privileges)

Nina Zhang

- Science Week Party (aka Cold Fusion) will be Harry Potter themed → deciding if formal or a dance party → for formal events → need to watch out for manpower being exhausted; might need other committees to help rather than only Sci Week Committee; UBC Dance Club to teach attendee how to Waltz → classy dinner then later on have a DJ for a dance party → will have MistyStix drinks (Maddy HOORAY!) → will have Quidditch tourney; want to do Faculty wide competition with President Goopta

Nick Hsieh

- most updates are in Council meeting
- will start on formalizing a SUS Internal Timeline about Hiring and such that we will follow
- will have a formalized document Councillors will have so they know what to do in office hour

Carmen Leung

- Web Server

- 1) How long would it take to transference data?
 - depends on how complex our website is because we go from physical to virtual but they will help us if we have issues
- 2) Will there be any disturbance to our current website when we transfer our data
 - minimum to no disruption unless we want to change a lot of content changes to the website
- 3) Should we pick a time to transfer data during a time when it would least affect students?
 - overall no downtime needed so same as above.

2) URO Conference Funding

- Beginning to open collaboration with Harvard Undergraduate research association about attending students to their conference. Estimated cost of \$600.
- Can they partner with SUS to fund students trip? Through the Professional Development Grant.
- Where does URO get their funding?
- Since Professional Development Grant will fund 50% we would only be giving \$300 per person max so how much else can they fund??
- More info to come.

3) Holiday Dinner/ mid-year check in

- Holiday gathering before school ends. A few options for food. Preferences?
- Greek food, turkey, thai



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- Decorating Christmas Tree. White elephant activity. Study kits.
- Gingerbread house decorating.
- Story sharing, Christmas carolling
- Friday November 21st.
- Mid-year check ins with SUS puppy groups. Short 15 min-30 minute session.
- Nick will look for session questions and distribute.
- Aim to have them all done in the last two weeks of November.
- Schedule your own meetings.

4) Faculty of Science Dinner

- Science year end event Thurs Nov 27th.
- Executives invited to attend
- Donor event

Meeting adjourned at 6:21 pm

Carmen Leung

Carmen Leung
VP Administration