



Science Undergraduate Society

EXECUTIVE COMMITTEE MEETING MINUTES

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard, Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

Date of Meeting: Tuesday September 30, 2014

Location: Abdul Ladha meeting room

ATTENDANCE

President – Carmen Wong
VP External – Mohammed Shaaban
VP Internal – Nick Hsieh
VP Academic – Madeline St. Onge
VP Administration – Carmen Leung
VP Communications – Jason Yen
VP Finance – Jesse Grist
VP Student Life – Nina Zhang

REGRETS

None

CALL TO ORDER: 12:30pm

Council retreat

- wifi provided in the dining area
- kitchen is designed to serve 200 people
- church group comes in on Saturday, around 6pm-12am

-going over workshops

Shaaban: Is student government workshop included as well?

NH: Yes it will be, similar to the jeopardy game we had at exec retreat.

Maddy: Should give out handout on student government to councilors

CW: Don't focus too much on names, but more on the structure.

-Social media/online footprint workshop

CW: Let councilors know they should do, what they should be posting on Facebook and the social media and have them take responsibility from their online actions, as they are the ambassadors of SUS.

Jason: All councilor's emails and passwords have been reset.

-Office Protocols workshop

Shaaban-should go over office hours expectations

Do an expectations workshop, what we want councilors to do during office hours- this really depends on the time of the day that office hours are held

-Time for each workshop is around 35-45 minutes

NH: Difference between Presentation and workshop:

Presentation- lecture based



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Workshop-interactive

Make questions for workshops and presentations

CW: a lot of overlapping workshops

Maddy: goal setting after expectations workshop

-Melissa will be facilitating 'Cross the Line'; someone who is external to council
- keeping 'True Colors' workshop, CW and NZ will be facilitating it

Expectations for retreat (CW)

- taking part actively, if someone is presenting, you are not just on your phone
- being a leader, be cautious of what you are representing and saying
- helping out as much as possible and ask if there is anything to help out with
- don't clump together as an exec team; move outside your comfort zone; set goals for yourself, for example, knowing all the councilors' names by the end of the weekend
- execs being role models for councilors
- not contradicting each other
- be on time
- cleaning up after workshop/ meal

Committee hiring (NH)

- online committee hiring, more effective
- science week and social committee hiring ends this Friday
- send blurb to Nick about your committee for online committee hiring

SUS expansion project (Shaaban)

-Plan to include Beaty, Triumph in the expansion project

NZ: What does Triumph do?

Shaaban: Canada's national laboratory for particle and nuclear physics.

Meeting adjourned at 1:43pm

Carmen Leung

Carmen Leung
VP Administration