



SUS Executive Committee

Minutes of July 24th, 2014

Attendance

Present: Carmen Wong (President), Mohamed Shaaban (VP External), Nick Hsieh (VP Internal), Jason Yen (VP Communications), Nina Zhang (VP Student Life)

Regrets: Carmen Leung (VP Administration), Jesse Grist (VP Finance), Madeline St. Onge (VP Academic)

Recording Secretary: Carmen Wong (President)

Call to Order

The meeting was called to order at 5:37 pm.

Councillor Retreat

1) Camp Howdy for retreat location

- NH went to check-out Camp Howdy, which is close to Port Moody. It is approximately 45 minutes from UBC.
- Each cabin fits 12 people maximum; NH currently looking to rent three to four cabins (36 to 48 people), depending on the number of anticipated attendees.
- Confirmed with the owner that we have the entire dining area and kitchen to ourselves. Wifi should be available in the dining area.
- Cost:
 - i. \$250 per night for each of the cabins



Science Undergraduate Society

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- ii. \$1500 per night for the dining hall
- iii. Overall, more expensive than the Whistler Lodge, but may be our only option at this time due to booking availability and distance of these accommodations from UBC.
- Currently booked for October 3rd-5th.
- Prior to our use, we need to let the owner of Camp Howdy know two weeks before with how many cabins we need. He is reserving four cabins for us at the moment, regardless of whether or not we rent the full four cabins.

Ladha Clean-Up

1. Scheduling clean-up times
 - a. Mentioned a number of times previously, but the office needs to be cleaned up.
 - b. Monday, July 28th (3-6pm): Shaaban, Nick and Jason to clean
 - c. Tuesday, August 12th (10am-5pm): Nina and Carmen W to clean

Executive Updates

2. VP External
 - a. Want to determine our thoughts on Beat Your Course (BYC) as a SUS Orientation sponsor.
 - b. Working on the Science Careers Month:
 - i. It has a preliminary logo



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- ii. Met with Erin Green to discuss changes to the Science Careers Month for this year
- iii. Beyond First Year (Faculty of Science) is March 2nd, Meet Your Major is March 11th, Resumes, Interviews & Beyond Your BSc. on March 28th (though encouraged this to be earlier in March instead)
- iv. Timeline is finished, but proposal deadline has been asked to be extended to Wednesday, July 30th, 2014.

3. VP Student Life

- a. Meeting with Dr. Harrison on Monday was smooth overall with no major issues to the proposal.
 - i. Dr. Harrison consulted with other members of the faculty and bookings have been cleared to proceed.
 - ii. Once the website, etc. are revised, registration can be made open to the public.
 - iii. The registration link will be up in the Distillation in the coming week.
 - iv. Science Frosh name has been changed.
- b. Currently interviewing for the Sports Coordinators, the Social Coordinators and the Science Week Co-Chairs.

4. VP Internal

- a. Currently interviewing for FYC Co-Chair and Fall Election Administrators; hiring should be done by Monday, July 28th, 2014



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- b. Currently planning Council retreat and beginning to look into locations for next year.
- c. Intending to speak with Kali next week to discuss implementation of the FYC hiring restructure.
- d. Council engagement/accountability to be an agenda item for next meeting:
 - i. Examples: Cake Day, 1-on-1 meetings with councillors, the UBC Ropes Course, volunteering opportunities, sport teams.
- e. Beginning to think about putting together the councillor handbook.

5. VP Communications

- a. The executive page has now been updated on the SUS website:
 - i. The executive blurbs need to be updated, with a deadline of August 4th.
 - ii. JY will send out an email of what is needed for executive information.
- b. The website home page is being updated now.
- c. First Week volunteers are being hired right now.
- d. For Friday, September 5th (from 12-2PM), FWC has ended up getting a dunk tank along with popcorn, with the donations going to Shinerama.

6. President

- a. Continuing to communicate with the other undergraduate societies regarding "Frosh", otherwise, it has been a quieter week.



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Next Meeting

The next scheduled meeting is July 31st, 5:30 pm.

Adjourn

The meeting was adjourned at 7:08 pm.