**Attendance:**
- VP Finance: Tamara Nee
- Vice-Chair: Venice Tam
- General Officer: Sheila Wang
- Member-at-Large: Ryan Lou
- Member-at-Large: Kamal Deowra
- Member-at-Large: Jervin Jain

**Regrets:**
- MBIM Representative: Nadine Chan
- Physics Representative: Akhil Krishna
- Member-at-Large: Eden Ding

**Grants Review:**
1. **Professional Development Fund - Cody Lo** $300 codylo94@gmail.com
   - everything is there
   - his costs are low

2. **Professional Development Fund - Chuan Du** - $150
   - explains how science is relevant even though its “engineers without borders”
   - too broad doesn’t really go into much depth on their focus/interest

3. **Professional Development Fund - Hassan Bhatti** $300
   - well written
   - reference letters
   - what other organizations he’s part of
   - budget is pretty good

4. **Professional Development Fund - Craig Stewart** $300
   - the budget is in US dollar but total is converted to
   - good application overall

5. **Professional Development Fund - Arshia Beigi** $300
   - well detailed
   - outlines everything required

6. **Professional Development Fund - Ishpreet Dhillon** $300
   - budget doesn’t really add up
   - budget is for the group
   - apparent interest
7. Professional Development Fund - HoYi Kwan $300
-budget is clear
-outline clearly addressed