Attendance:

VP Finance               Tamara Nee
Vice-Chair               Venice Tam
General Officer          Sheila Wang
MBIM Representative      Nadine Chan
Member-at-Large          Ryan Lou
Member-at-Large          Jervin Jain
Member-at-Large          Eden Ding

Regrets:

Physics Representative  Akhil Krishnan
Member-at-Large          Kamal Deowra

Member Responsibilities:

Grants Review:
1. SUS Club Operations Grant - Geography Students’ Association: 80% $960
   Membership: 1%
   - only 6 Science students (number of Science Students)

   Events: 28%
   - good balance of academic to social events
   - maybe more collaboration with other student clubs
   - clear format

   Budget: 30%
   - detailed & clear breakdown

   Rationale: 21%
   - vague goals, areas of focus
   - club offers a service to Science students?? not really
   - active contributor to & partner with SUS??

2. Professional Development Fund - Christine Park $300

3. SUS Club Operations Grant - BPP Club 58% $696
   Membership: 2%
   - list of members (missing year, major) & executives (missing positions, emails)
   - emails with no names??
   - one student number 7 digits?
   - some member info. was not fully obtained = that's not an excuse
-total number of members?

Events: 27%
- lots of collaboration
- good balance of events

Budget: 12%
- subsidy by who? no subsidy breakdown
- merchandise expense
- executive social?? not acceptable ($300), not mentioned
- didn’t include potential SUS grants

Rationale: 17%
- goals? overall growth & improvement
- fiscal accountability?? “With increased student interest comes larger financial costs for the club. Continuing with the previous examples, we found our budget from last year unattainable to stay within as the cost of food alone surpassed the previous budget.”

4. SUS Club Operations Grant - MISA 60% $720
Membership: 7%
- missing executives

Events: 21%
- missing proposed budgets
- missing costs & revenues

Budget: 25%
- didn’t include SUS grants
- confusing format “Total of expenses with negative profit margin/ requested for grant subsidy”
- good breakdown

Rationale: 7%
- only clear on clubs
- not clear, too general content
- poor paragraph format/ style
- collaboration with which SUS clubs?
- missing fiscal accountability

5. SUS Club Operations Grant - ISSA 91% $1092
Membership: 9%
- clear, simple format
- all Science students

Events: 27%
- live active with ISSA (Spring Bootcamp) $250 spending??

Budget: 28%
- positive operating surplus
- simple, easy to understand

Rationale: 27%
- good
- easy to read