**Attendance:**

- VP Finance: Tamara Nee
- Vice-Chair: Venice Tam
- General Officer: Sheila Wang
- MBIM Representative: Marta Mroczek
- Member-at-Large: Ryan Lou
- Member-at-Large: Kamal Deowra
- Member-at-Large: Jervin Jain
- Member-at-Large: Eden Ding

**Regrets:**

- Physics Representative: Akhil Krishnan

**Member Responsibilities:**

All members: read & prepare to comment the next 5 grants for the next meeting on Jan. 20 12:00 pm

**Grants Review:**

1. Nicolas Echeverria - UBC iGEM 2015: Probeeotics $500 approved
   - lab supplies breakdown => for entire team. group cost
   - USD => CAD (Dollar Drop, using current exchange rate)

2. UCS: 87.5% $1050
   - Membership: 10%
     - lots of members
     - mostly 1st & 2nd years => because how they sell their membership
     - diff. faculties (majority science)
     - membership fee $5
     - executives list, clearly illustrated graphs, ratio of members

**Events: 22%**

- lots of events
- missing costs & revenues
- good balance of academic & social events
- missing description => how much are they making, projected costs of events??

**Budget: 25.5%**

- good layout
- colour coded
- included past budgets
- good balance of profits & costs
-net surplus $821.85
-missing total revenues

Rationale: 30%
collaboration with SCOOPS, BIOSOC, CHBE clubs
-won awards
-good balance of events
-very detailed
-where are the revenues? no revenue breakdown
-breakdown of costs
-SPC? no details

3. PSA 51% $612
Membership: 1%
-lots of members but mostly Arts (SUS for Science students?) = few Science students
-not even half of them are Science students
-good distribution between year levels
-missing membership fee
-missing executive list

Events: 15%
-lots of academic based events
-only collaborate with Undergraduate Research Opportunities
-spending a lot and not expecting revenues => not making $, not trying to make $

Budget: 15%
-did they apply to other grants?? missing
-expecting additional memberships
-Interview Video with Psychology Faculty => no details, why $1200?

Rationale: 20%
-range of partners to greater Vancouver area (eg. BC Women’s & Children’s Hospital)
-bad format: blank page, indents
-“the only affiliated club with the Department of Psychology”
-doesn’t mention about collaboration with other clubs

4. Canadian Liver Foundation: 79% $948
Membership: 7%
-small club
-mostly science members
-membership fee $5 = reasonable
-have ppl. from Commerce & Arts
-mostly 1st- 3rd years
-missing executive list & executive positions

Events: 30%
-included past events (previous years)
-good balance
-good timing & who’s allow to attend
-link with high school, homeless Downtown
-collaborate with UBC Poker Club, CVC, & UBC Yoga

**Budget:** 15%
-clearly presented where the $ goes
-simple, easy to understand
-stress on unmet needs
-total funds raised $1225 but goal is to donate $2000 => so part of the grant $ will go to donation instead of benefitting Science students (more like fundraised club)
-missing revenue & costs breakdown
- “4 categories” => only 3
-missing carry on = how much they have left from previous years

**Rationale:** 27%
-small club but growing
-well written, easy read, clearly presented
-won award
-nice well developed website