Attendance

Director of Finance	Madeline St. Onge
Vice-Chair	Andy Un
Integrated Science Rep	Vincent Li
Cognitive System Rep	Ariella Raff
General Officer	Nick Hsieh
General Officer	Jessica Cho
Member	Bill Huang
Member	Kristy Dever
Member	Felix Ma

<u>Called to Order: 12:00 pm</u>

Professional Development Grants:

Nicole Wright

- That SUS Finance Committee approve $250 to Nicole Wright for the Professional Development grant
- Well written and mentions about purpose of opportunity
- Demonstrated previous effort into working towards future goal
- Demonstrated significant financial need for the grant as well as importance of opportunity and how it can contribute towards own goal
- Detailed breakdown of budget and mentioning of departmental funding to offset cost

Moved: Madeline

Approve – 8
Oppose – 0
Abstain – 0

Carries…

Albert Tung

- That SUS Finance Committee approve $250 to Albert Tung for the Professional Development grant
- Clearly states purpose of event
- Demonstrates previous attendance as well as past and present achievements
- Demonstrated financial need for the grant and what will grant be used upon
- Detailed breakdown and description of each financial aspect of budget

Moved: Madeline

Science
Undergraduate
Society

The Science Undergraduate Society of UBC c/o Dean of Science - 6270 University Boulevard - Vancouver, BC V6T 1W5
604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

Approve – 8
Oppose – 0
Abstain – 0

Carries…

Club Operation Grant Review:

Computer Science Student Society:

Membership: (2/10)
- Members consist of primarily science students even though discipline spanning both Faculty of Arts and Science
- Significantly lacking on membership info (only provided student #)
- Possible denotation of every major in department automatically becomes a member
- No details about executive team in application

Events: (20/30)
- Not much academic events
- Low attendance of events does not reflect interest of majority of club members
- Could elaborate on event description and be more precise on frequency of events
- Suggests organizing events such as student competition/conference due to discipline spanning wide range of topics

Budget: (20/30)
- Shows capability of generating large amount of funding from various sources
- Could elaborate more on budget description such as miscellaneous supplies
- Lacking of net total of budget
- Unclear mentioning about revenue such as departmental funding as well as grants from other sources
- Suggests further breakdown of budget such as dividing events that occur frequently into separate financial columns

Rationale: (12.5/30)
- Mentions club lounge offering great recreation & IT resources to students
- Mentions about collaboration with other clubs and SUS
- Could install membership fee as alternative revenue to offset need for grant
- Should elaborate more on purpose of club and its history & achievements
- Does not offer any persuasion as to why grant should be approved
- Does not offer specifics as to future goals and what use will grant be spent upon
- Should elaborate on how to manage calculated deficit from budget section

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Total Score: 54.5/100 = 54.5%
Amount to Grant: $800 x 54.5% = $436

That SUS Finance Committee approves Computer Science Student Society Club Operation Grant Application as presented

Moved: Madeline

Approve – 8
Oppose – 0
Abstain – 0

Carries…

Cognitive Systems Society:

Note: Ariella left early after we finished reviewing every grant besides this one

Membership: (10/10)
- Open to all UBC students and alumni
- Members consist of primarily science students even though discipline spanning both Faculty of Arts and Science
- Providing details such as faculty and year level in membership list
- Increasing number of members from past trend
- Provided details relative positions such as executive team

Events: (30/30)
- Straightforward summary of events as well as providing anticipated dates
- Collaboration with other clubs and department as well as with SFU counterpart
- Well balanced between academic and social aspect
- Stated intention of including future projects as well as detailed description

Budget: (30/30)
- Very detailed breakdown
- Includes various amount of revenue sources
- Membership fees and merchandise sales installed to offset expenses
- Various events of high attendance/cost are balanced by ticket sales
- Including contingency fund for next fiscal year and intention of overall neutral budget
- Huge operation surplus and mentions about directed towards future goals
- Also shows dedication as amount was possibly saved from previous years

Rationale: (30/30)
- Well written and concise

Science
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- Mentions about long term history and past achievements
- Possible future goals including hardware upgrade and new office furniture
- Mentions about various collaboration with other clubs and new events implemented
- Directly addressed to our committee shows considerable amount of effort put into application

Total Score: 100/100 = 100%
Amount to Grant: $800 x 100% = $800

That SUS Finance Committee approves Cognitive Systems Society Club Operation Grant Application as presented

Moved: Madeline,

Approve – 8
Oppose – 0
Abstain – 0

Carries…

Meeting Adjourned: 12:36 pm