



The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard, Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

Date and Time of Meeting:  
Location:  
Nest

28 January 2016, 12:45pm  
Michael Kingsmill Forum, The AMS Student

**I. Call to Order**

This meeting was called to order at 12:47 PM.

**II. Amendments to the Agenda**

Moved by Sarah, Seconded by Jerry

“BE IT RESOLVED THAT Council amend the agenda to approve the election of \_\_\_\_\_ to the Killam Graduate Teaching Assistant Awards Committee”

**...MOTION PASSES**

Moved by Jacques, Seconded by Arman

“BE IT RESOLVED THAT Council amend the agenda to reconsider the motion for the budget approval taken place on January 14th”

**...MOTION PASSES**

Abstentions: Emman/Jonathan Dong (proxy), Alvin Hartono

Moved by Arnold, Seconded by Annie

Rescinded by Arnold

2/3 resolution to pass – moved by Arnold, seconded by Sheila

**...MOTION PASSES**

**III. Adoption of the Agenda**

Moved by Emman (Biochemistry proxy) Seconded by Megan

“BE IT RESOLVED THAT Council adopt the agenda.”

**...MOTION PASSES**

**IV. Speaker’s Business & Land Acknowledgment**

The President acknowledged that this Council meeting is taking place on the unseated territory of the Musqueam nation.

**V. Introductions**

All students present at this Council Meeting engaged in a round of introductions.

**VI. Presentations**

Council Process and Procedures (Melissa Lachica)



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-Meeting Logistics

- biweekly on Thursdays at 12:45 PM
- Sign in for attendance is mandatory
- Agenda is always provided along with documents and last meeting minutes
- Robert's Rules of order (video and worksheet are available upon request)
- Open to all Undergraduate Science students
- Welcome students of all Faculties

-Responsibilities

- Attend all meetings
- If unable to attend, send a proxy; let Diane know
- Understand and practice Robert's Rules
- Provide unique perspective
- Share all the information that is discussed in council, as you were voted in from many individuals

-Expectations

- Listen to the discussions
- Any points to add to the debate, please contribute
- Report conflict of interest
- Respect and conduct are important
- Ask questions
- Research and do your due diligence
- "what would Science students want?" helpful to think about this

-If you don't understand

- Read the agenda in advanced
- Something that you don't understand, reach out to other councillors
- Speak with executives overseeing the project or event
- Ask questions and requesting more information

-If I don't agree

- Respectful in language and how you approach people who have different perspectives
- Prepare some points and you're making sure that you have points to bring up in council and that you're speaking upon them
- Not end all be all

Diane:



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Correction: If you're sending a proxy, please let Pooja, AVP Administration, know about this Councillor:

-If I can't find someone in my department to be a proxy, what should I do?

Lily:

-As long as it is a Science student it is fine, however it is preferred that it is someone from your department. Debrief them beforehand so they know what to expect

## VII. Executive and AMS Report

### 1. President

- a) Last week was Science Week
- b) Internal affairs: i.e.: Science awards with Kaitlin

### 2. VP External

- a) SCI FAIR; Professional development careers objective
  - i. February 25th, Life sciences
  - ii. Companies to showcase themselves
  - iii. Working with LFS Undergraduate Society

#### b) Careers Expo

- i. February 25th
- ii. Marketing Initiative
- iii. Already talked to departmental clubs about being involved

#### c) Centennial Gala

- i. Alumni Engagement
- ii. February 27th
- iii. Strictly SUS hosted event
- iv. Celebrate UBC as an institution through the Science perspective

### 3. VP Internal

- a) Elections
  - i. Forms circulating during Reading week; due on the 26th
  - ii. March 7th-11th; voting period

#### b) SUS Internal Newsletter

i. On SUS FAM page, application to acknowledge individuals who've done exceptional work-please get those in ASAP to get the first issue out soon

#### c) Science Student Leader Recognition

- i. Aiming for March 17th
- ii. Fun dinner with SUS to honor the work of Science Students

### 4. VP Academic

- a) #Back2Term2 Survey Round 2



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- i. Over 1000 response
  - b) Pet Visit #1 Feb 25<sup>th</sup> 12-2pm
  - c) SUS Peer Advising Launch next week
  - d) Health & Wellness events (several a month starting Feb 5<sup>th</sup>)
  - e) SUS Feedback (online) form on website for continuous anonymous feedback
- 5. **VP Administration**
  - a) CAPC met with Tamara for club operations grants
  - b) Form Ad-Hoc committee for grant application
  - c) Review of executive roles and responsibility
  - d) Chargers around Ladha rentals – guidelines will happen; out in a labeled box, and take student card in exchange for the chargers
  - e) Science Student Leader Recognition Dinner
    - i. Application process to be invited (How did you impact the Science community?)
- 6. **VP Communications**
  - a) No updates
- 7. **VP Finance**
  - a) Met with CAPC; need more structure and documents for grant applications
  - b) Trying to communicate with AMS to integrate SUS into payroll
  - c) Met with FINCOM to review grants
- 8. **VP Student Life**
  - a) No updates
- 9. **Science Student Senator**
  - a) No more Science pre-requisites for UBC medical school
- 10. **AMS Reports**
  - a) Lots of presentations – UBC Risk Management
    - i. Earthquakes – turning the Nest into a reception centre for 80K+ people that are dependent upon UBC (Blanca St and West)
    - ii. Emergency call centre – need multi-languages, want UBC student body to help out
  - b) Overview from executives regarding referendum
    - i. AMS VP Finance: fee restructuring, current budget is in deficit, decrease in business revenue – increase in health and dental plan fee
  - c) Transit referendum
    - i. Goes up, with inflation, 2016-2017: \$39.50, 2017-2018: \$41/month
  - d) Hiring: referendum coordinator for alumni
  - e) Block Party
    - i. Thunderbird stadium
    - ii. Confirmed beverage license
  - f) VP ACADEMIC



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- i. World University Services of Canada – trying to get 400 signatures to get referendum to increase fees (\$2.50 - \$5.00) to improve refugee
- g) UBC Med: Run for Hope
  - i. March 19<sup>th</sup> if you want to join

#### VIII. **Approval of Minutes of Council/Committees**

A. Moved by Antony, Seconded by Alvin

“BE IT RESOLVED THAT the minutes be accepted as presented:

SUS Council meeting minutes dated January 14, 2016

Finance Committee meeting minutes dated January 13, 2016”

**...MOTION PASSES**

#### IX. **Executive Committee Motions**

Moved by Diane, Seconded by Vivian

“BE IT RESOLVED THAT Council approve the election of JERRY YANG to the Killam Graduate Teaching Assistant Awards Committee”

Sarah:

-require you to sit in on some classes and mark the graduate teaching assistant based on a certain criteria

-meeting with a committee in March

-Flexible schedule required

Abstentions: Jerry Yang

**...MOTION PASSES**

#### X. **Committee Reports and Motions**

A. Moved by Sheila, Seconded by Arnold

“BE IT RESOLVED THAT Council approve the creation of the Grants Funding Structure Ad-Hoc Committee as recommended by the Code and Policy Committee.”

Councillor:

-important that people can consider the size of clubs so that smaller clubs can get some more funding if they cannot get their word out; important for people to consider that and have funding

**...MOTION PASSES**



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B. Moved by Sarah, Seconded by Antony

“BE IT RESOLVED THAT Council elect Sheila Wang, Hikari Rachmat, Akhil Krishnan and Megan Fass to the Grants Funding Structure Ad-Hoc Committee.”

Abstentions: Megan Fass, Hikari Rachmat

**...MOTION PASSES**

C. Moved by Sarah, Seconded by Antony

“BE IT RESOLVED THAT Council approve the elect Sheila as the Chair of the Grants Funding Structure Ad-Hoc Committee.”

Nominations: Akhil, Sheila, Megan (decline), Hikari (decline)

Akhil:

- has much passion of all the issues in council
- talks about how important the issue is

Sheila:

- Had concerns some of the ways that money is granted; these concerns were expressed however was not acknowledged by most. Have spoken about this with Tamara and Diane. Feels very strongly about this and wants to change something about it.

Secret ballot vote: Sheila

**...MOTION PASSES**

Moved by Jacques, Seconded by Arman

“BE IT RESOLVED THAT Council reconsider the motion for the budget approval taken place on January 14th 2016”

Debate:

Jacques:

- Concerned about the extra \$7000 being added to the centennial gala and where the money is going, and about the high ticket prices

Arman:

- Spoke to a few people after the vote last time, and everyone seemed to have a different idea on what was passed, so important to have clarity on the basic facts of the event



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Jacques:

Based on the attendance during Science Week, and how much money was spent and who attended, don't think some of the expenditures were worth it. Not sure if Science students will attend for \$50, so we should put our shoes in those of Science students

Alvin:

The event is to celebrate UBC as an institution of academic and research, in the eyes of Science students. Alumni engagement is under portfolio, and past events were smaller and thus less money was required. Because it is UBC 100, wanted to reach out to a larger group of students to engage and network with alumni in a different sense. Increase in the budget is to fund the other parts of the event-because \$3000 was not enough to cover for catering and for a large group of students. Increase will help for catering, performances, decorations and such to make the night more memorable

Hikari:

Do you have a full breakdown of the gala to produce to Council?

Alvin:

As per our discussion earlier on Wednesday, there will be an invitation to council via email. those who want to learn more about the event are more than welcome to attend.

Annie:

What are the projected number of students and alumni that you want to attend?

Alvin:

Projected outcome 80 tickets sold (downsize), and 150 tickets will be the goal, 230 is the maximum

Annie:

How much would be alumni?

Alvin:

10-30

Jacques:

How are we supposed to vote on the issue if you cannot tell us what the major costs are? We don't know where the money is going towards exactly in the planning and organizing of the event



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Alvin:

Voting is on the budget as a whole, not just on this event itself?

Melissa:

Looks like points against certain parts of the budget, therefore recommend that we speak about the budget itself in its entirety

Arman:

Curious about the procedure of the event, i.e.: for EXO, there was a complete breakdown of all the costs. And in this budget, there is no event listed under the gala, only says \$10 000 after the voting-is the gala alumni engagement? And in the proposal, it says that the budget of the event was \$2000, and only after, think that nobody saw the \$10 000 for the alumni event

Alvin:

Events such as EXO are re-occurring every year, however this is a new event, and therefore is under the admiral projects account, and under the alumni engagement. The proposal was sent out when we were applying for large grants, and we still don't know if we were receiving the grant. We had entailed before was different from what we are planning to do. Raising it to \$10000 allows us to continue with the event itself.

Tamara:

The breakdown of the budget: most of the budget is according to the account that we have under the AMS, and under the admirable project is the alumni engagement, where it is the only place it makes sense. Not sure what the exact breakdown of the event was going to be because it is a new event; could not create the sub account codes for display

Arnold:

How did you come up with the number of \$10 000? What did you mean that later on after the meeting we will produce the budget? And why is there a discrepancy of \$100 000 in our general revenue?

Alvin:

Calculated by the projected outcome of the attendees to cover cost of catering, decorations and such. Main communication method is the SUS FAM page group-we could produce the budget and send out an invitation of all the councillors and see who is interested in attending and asking questions

Emman:

Would this affect budget for the next few years?





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Alvin:

This is a one time event-it will be up to the executive team next year if they want to do something similar

Akhil:

We seem to have lost quorum, what is the procedure to keep this meeting going?

Melissa:

Encourage to sit with the SUS 100 committee, as there appears that this is the main concern in regards to the budget. Recommend to come up with a time to meet

Tamara:

Addressing Arnold's question: how this works is that as it comes into our account, it is updated; this is all that has been received so far, and majority is coming from student fees, and have not received the second allocation of student fees. AMS splits the allocations of fees in two parts, for first and second term. Currently operating on mostly the surplus that we have from last year

Melissa:

Move to the discussion period

#### **XI. Discussion Period**

Simran:

Ticket prices are no longer \$50-\$35, and if you buy with others, \$30 each. Compared to other gala events on campus, Engineering gala is \$60-wanted to put this point out there

Antony:

Never said that it was \$50 in the last meeting, it was said maximum \$50. Professional development under Alvin's portfolio; recognized by faculty of science, dean's office, UBC centennial office, and Science student development office, big event that encompasses multiple pillars

Hikari:

Will we move portion D to next meeting?

Melissa:

Yes

Diane:



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Motion to extend the meeting by 10 minutes maximum?

Melissa:

Motion passes; according to CAPC, two weeks of notice needed to be given to the Science body that a new position has been opened for students to run for. Will vote on a new AMS representative next council meeting

**XII. Adjournment**

- A. Moved by Sarah, Seconded by Tamara,  
"BE IT RESOLVED That Council adjourn at 2:07 PM."

**...MOTION PASSES**

Handwritten signature of Pooja Bhatti in black ink.

Pooja Bhatti  
AVP Administration

Handwritten signature of Lily Takeuchi in black ink.

Lily Takeuchi  
VP Administration