



Science Undergraduate Society

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard,
Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

Date of Meeting: November 2nd, 2015

Location of Meeting: Abdul Ladha Science Student Centre, Room 103

ATTENDANCE

Lily Takeuchi - VP Administration

Pooja Bhatti - AVP Administration

Jinny Byun - Councillor

Alice Gu - Member at Large

Nick Pang - Member at Large

Paul McDade - Member at Large

Daniel Lam - Councillor & AMS Rep

Diane Nguyen - VP Internal

Antony Tsui - General Officer

REGRETS

Mohammed Shaaban - Member at Large

1. Clubs Structure Report Review

Discussion Points

- Feedback on report from VP Internal
 - Understand where we're coming from
 - There is lots of conflict of interest (i.e. with CLF)
 - Executives do not want to see 4 positions being taken away, but rather, have these members of council have responsibility for a different matter
 - AMS reps are more experienced, however having GO allows for new people to get involved with the SUS
- Feedback on report from General Officers
 - Coming in; wanted to be on committees for SUS, and to have a bigger say
 - However, most people do not know what the GO position is, and the GOs themselves are not aware of what their purpose is, or that they are there



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- for the sake of being there (however feels that everything is covered most of the time)
- Position is very vague
- Evaluation of General Officer Position - is it necessary? What should be required of their position? How should this position change?
 - Melissa has made new positions called Engagement Coordinators - possible to have those responsibilities passed on to GOs, or the other way around
 - Initially intended to replace the voice of non departmental clubs, however now want to remove non departmental clubs
 - AUS; have first year, second year, etc. representatives
 - Keep them, eliminate, or give them less seats - there are merits to having the GO position; they are extra hands, however they are not a defined role
 - Possibility; having more positions under the executive's portfolio?
 - Having **AMS REPS AND SENATORS** instead, they can provide good input because they offer more input at council, as opposed to Dep reps, who tend not to speak up at times
 - Might encourage AMS reps and Senators to attend to council meetings if they have a voting seat
- What should the conditions be for non-SUS clubs? Will this only apply to grants and building usage?
 - AMS: must submit student numbers, membership list, executive list etc.
 - Is this information easily obtainable for SUS? Will talk to Samantha So; obtaining this information may be easy, however confirming the information may be difficult
 - Limit to grants and building usage
 - Lily will speak with Tamara about applying for grants for non departmental clubs
 - In order to get to use the building for free, they need to send in a statement as to how their event will benefit science students by having access to the space for free
 - Form: membership, executive contact information, and why they are eligible to using the space



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- Science COOP Student Association and Science One Survivors - they are non departmental clubs, however they do have 100% Science students
- SOS is fine to leave on because they have a Science One Rep
- It's possible that we can make the Science One Rep affiliated with SOS, would act like a departmental club
- Consider: SCOOPS Association- should they still be considered a non departmental club?
- How are we going to ensure that the above is carrier through? (Need to make it simple for groups to report membership details)
- Presentation -- this week or extension? Who would like to present?
 - Extension to November 26th, 2015
 - Presentation by Daniel Lam and Pooja Bhatti

Draft:

1. Further to the above duties, General Officers shall:

i. Post and maintain a total of two (2) office hours per week
- possibly pass on those office hours to AVPs

ii. Be active members of either Finance, Code and Policy, or Academic Committee

iii. Under the supervision of the VP Internal, plan a minimum of one GO-led initiative in accordance with the Science Strategic Plan

DECISIONS:

- Removal of General Officer position
- Daniel will go back to AMS rep about voting seats
- AMS representatives and Senator for voting seats in council
- Office hours from GOs passed on to AVPs

Presentation will be postponed to November 26th Council Meeting

2. AMS Representative Position Description - Daniel

- Spoke with caucus; told them the idea of having all 4 seats in council
- Will propose that we will remove GO seats; make clear that it is not the question of power, but rather redistributing voting eligibility
- Is it reasonable to expect AMS representatives to take on this role?



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- Science Student Caucus: a meeting of all the AMS representatives prior to each AMS council meeting to discuss; wants the student caucus to be recognized in code, provided with a definition
- Getting rid of the chief AMS representative and fill them with voting seats instead
- Student Caucus should be codified

3. IT Manager Position Description

IT Manager position was not hired in the last two years, and further, Webmaster has taken over control of the Server/UBC IT Communications and Assistant Building Manager has taken over control of electronics, and technology equipment in Ladha. It has been discussed to remove this position from SUS Code as it is no longer relevant and combine it with the Webmaster role.

Affects: Article 2 (Executive Duties), Article 5 (Non Voting Members), Article 8 (Commissions)

Description:

IT Manager. The IT Manager shall coordinate and maintain the Society's informational and technological assets.

Discussion

- All in agreement for adding technological assets as the responsibility of Assistant Building Manager?
- All in agreement for adding informational assets as the responsibility of Webmaster?
- Comments/Questions from Committee

Draft: (Changes to Webmaster & Assistant Building Manager)

MEETING ADJOURNMENT: 5:56 PM

Lily Takeuchi
VP Administration

Pooja Bhatti
AVP Administration