Date of Meeting: Friday November 28, 2014
Location: Abdul Ladha meeting room

ATTENDANCE
Carmen Leung, Alice Gu, Melody Saleh, Josh Ackermann, Paul McDade, Ji Youn Kim, Jeff Pea, Tashya De Silva, Nick Hsieh

1. **Introductions**

2. **Expectations**
   - Reply emails within 24hrs
   - Meeting every week or every other week in second semester
   - Be timely and punctual
   - Ask questions
   - Come prepared – read over documents before meeting
   - Be open to debate

3. **Pass amendments**
   - 4 Assistant Vice-Presidents added
t   - 432 publication partially removed from codes

4. **Areas to focus**
   - Pre-council acknowledgements
     - Would be on the agenda
     - AGENDA FORMAT SHOULD BE IN CODE
     - Including Musqueam property
   - Remove all remains of 432 publication on codes
   - Look back at exec duties
   - Update SUS clubs
   - Add code on assistant building manager
   - Structuralize General Officer position
     - Under the portfolio of Vice-President Internal
     - Elaborate on roles
     - Revisiting strategic plan
     - Make sure no overlap with Assistant Vice-Presidents
     - Establish a committee
   - Update on removing “administration assistance”
   - Revision date
   - Revision of restricting the number of members on FYC
   - Add in role of sitting on AMS FYC for first year reps
   - Determine what should go into bylaw and code
     - Code – inc. general, mission statement
• Specifics of committees
  • More flexible, doesn’t require referendum
    o Bylaws – inc. foundation of a society, position executives, council, standing committees, etc.
      • Make it require referendum
      • Shouldn’t be touched much
    o Remove science clubs from bylaws
  - Define honorary member

5. Discussion
  - Hire speaker for council, president steps in when speaker absent
  - Align departmental reps elections with exec elections
    o Spring elections
      • Awkward when fall elected reps are trying to make relations with departmental clubs
      • Club execs know each other and aren’t open enough in liaising with department rep
      • Opportunity for incoming to shadow outgoing
      • Re-elections occur in Fall for MISA, etc.
    o Fall elections
      • Less opportunity for first years going into second year
  - Align General Officer reps elections with exec elections
    o Spring elections
      • Summer time would be good for brainstorming
    o Fall elections
      • Overlap in G.O. positions due to late February/early March
  - Formalized timeline of exec duties in code
    o Election timing – fall elections
    o Committee hiring
  - Codes and bylaws should be presented to councillors once elected
  - More specified position for archiving
    o General Officers?

6. Goals
  - Review section by section as a group
  - Look over what goes in bylaws and what goes in codes
  - Present amendments to Council every council meeting

***Carmen will send out Doodle link for next meeting
***Read over entire document by next meeting