



The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard,
Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

Date: 2014 February 25
Location: Abdul Ladha Science Student Centre – Rm 103

ATTENDANCE

Emman Villamejor – VP Administration
Nick Hsieh – General Officer
Jenny Lam – General Officer
Mika Vivar – Member-at-Large

REGRETS

Allen Yieh – Combined Major in Science Representative
Jade He – Computer Science Representative
Hayley Olson – Member-at-Large
Zander Laurie – Member-at-Large

1. Council Feedback on Proposed Changes

- a. Creation of AVPS might create another layer of bureaucracy
 - i. Efficient communication would be emphasized
 - ii. Ensure that vision for the year is communicated well
- b. Wellness should be in VP Academic, not under the VP Communications
 - i. University's wellness initiatives have a different structure on the one proposed
 1. More research about university's structure is recommended.
 2. Align with university structure is most advisable.
 - ii. AMS VP Academic handles wellness
 1. VP Academic caucus meets with AMS VP Academic, and thus discusses wellness matters with them
 - a. Putting it under VP Academic would make dissemination of information more efficient.
 - iii. Putting Wellness under the VP Communications portfolio might be interpreted by some as a mere PR stunt
 1. VP Communications portfolio's main mandate is branding.

2. Feedback on the wording of the Motions for the Proposed Changes

- a. See Appendix for the Motions.
- b. Approved!

3. More Proposed Changes

- a. See Appendix for Article References and Proposed Changes.
- b. Minor Deletions and Alterations
 - i. Rearrangement of Article 5 clauses – Nonvoting members of council.



Science Undergraduate Society

CODE AND POLICY COMMITTEE AGENDA

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- ii. Removal of VP Communications clause regarding the Bookstore
 - 1. Bookstore partnership had been dissolved years ago. They agreed to put our merchandise in the bookstore but put it at the very back.
- iii. Removal of clauses that mention the 432
 - 1. 432 is the Science Magazine.
 - a. It's been out of commission for more than two years now.
- iv. Removal of the "minimum three volunteer hours per term" clause in councillor duties.
 - 1. Too vague.
- c. Chief AMS Representative
 - i. Code says "AMS choose between themselves" → too much freedom
 - 1. Changed to "Candidate that had the highest number of votes, provided he/she does not have voting power yet by virtue of being an Executive".
 - ii. Need active enforcement of office hours.
- d. Clubs Standing Tiers
 - i. Article 12 suggests the existence of three different types of clubs: (1) clubs in good standing; (2) clubs in bad standing; and (3) guest clubs.
 - 1. Good standing and bad standing based on the guidelines set forth by the outgoing VP Administration and the Clubs Commission.
 - 2. Guest clubs are clubs that have expressed interest in being constituted to be a SUS club. Clubs are guest clubs for a year, then have to present in Council by the end of their guest club term on the things they've done for Science students. Council votes on whether or not they'd be constituted to be an official SUS club.
 - ii. CaPC Recommendations on Club Standings:
 - 1. Good Standing – all perks.
 - 2. Bad Standing – ineligible for grants, would have to pay full price for ALSCC bookings, limited advertising
 - 3. Guest Clubs – ineligible for grants, receives 25% discount for ALSCC bookings, limited advertising

4. Other Business

Signed by:

Emmanuel Villamejor
VP Administration



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APPENDIX

Committee Motions for Council 2014 03 06

Moved by, Seconded by,

BE IT RESOLVED THAT SUS Council approves the following changes to Article 8 of the Science Undergraduate Society Constitution, which detail the change in composition of the Clubs Commission:

3. Clubs Commission

i. The Clubs Commission shall be comprised of:

~~a) The Director of Administration, who shall be Chair;~~

~~b) The President;~~

~~c) Members at large; Two (2) members-at-large;~~

ii. The Clubs Commission shall:

a. Review the standing of Science Clubs annually at the start of each academic year;

~~b. Ensure Councillors are effectively liaising with clubs; and~~

~~c. Be the contact point for Science Clubs with the Society.~~

~~d. Along with the VP Administration, organize one (1) Clubs Orientation at the beginning of the school year, sometime in August or beginning of September;~~

~~e. Meet with club presidents at least once (1) each term;~~

Motivated by:

Debate:

Moved by, Seconded by,

BE IT RESOLVED THAT SUS Council approves the following changes to Article 5 of the Science Undergraduate Society Constitution, which reflect the creation of the Digital Signage Coordinator position:

xvi. The Digital Signage Coordinator shall:

a. Be the contact person of the Society in terms of digital signage;

b. Maintain the digital signage in the Ladha Centre;

~~a-c.~~ Coordinate the training of the incoming Digital Signage Coordinator under the head digital signage coordinator of the university;

Motivated by:

Debate:

Moved by, Seconded by,



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BE IT RESOLVED THAT SUS Council approves the following changes to Article 7 of the Science Undergraduate Society Constitution, which reflect the creation of the Science Student Recognition Awards Committee:

17. Science Student Recognition Awards Committee:

i. The Science Student Recognition Awards Committee shall be composed of:

- a. The Science Student Senator, who shall be Chair;
- b. The President;
- c. The VP Internal;
- d. The VP Finance;
- e. Three (3) Councillors; and
- f. Three (3) members-at-large;

i. None of which is eligible to be the recipient of the award.

ii. The Committee shall:

- a. Allocate funds for the Science Student Recognition Award, an award not based on academic merit;
- b. Be responsible for the promotion and advertisement of the Award;
- c. Create (or moderate) the rubric on a yearly basis;
- d. Evaluate the applications in smaller groups composed of:
 - a. One (1) executive;
 - b. One (1) Councillor;
 - ~~a-c.~~ One (1) member-at-large;

~~16-18.~~ Media Committee

~~17-19.~~ Elections Committee

Motivated by:

Debate:

Moved by, Seconded by,

BE IT RESOLVED THAT SUS Council approves the following changes to Article 2 and Article 7 of the Science Undergraduate Society Constitution, in which the end-of-year reception responsibility is transferred to a different portfolio to reflect the new executive positions:

3. Specific Duties of the Executive:

iii. The VP Internal Shall:

~~a) Organize an end-of-year recognition reception;~~

~~b) a) _____ Assist first year Science students in the transition to university life by:~~

~~e) b) _____ Organizing the First Year BBQ, to be held in early September; and~~

~~d) c) _____ Forming and facilitating the First Year Committee;~~



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- ~~e)d)~~ _____ Organize the Annual Council Retreat in the Fall of their term;
- ~~f)e)~~ Promote Council team building;
- ~~g)f)~~ Facilitate elections in the absence of an Elections Administrator; and
- ~~h)g)~~ _____ Enforce disciplinary action of Councillors when necessary from records of the Executive Assistant.

7. Academic Committee

ii. The Committee shall:

- a. Coordinate the Society's attempts to improve academic conditions;
- b. Organize academic events for Science students;
- ~~b.c.~~ Organize an end-of-year recognition reception;
- ~~c.d.~~ Administer and award the Teaching Excellence Award(s);
- ~~d.e.~~ Administer and award the Leadership Award(s); and
- ~~e.f.~~ Refer to the AMS Ombudsperson or AMS Advocacy Office any Science students who have grievances in academic matters.

Motivated by:

Debate:

Moved by, Seconded by,

BE IT RESOLVED THAT SUS Council approves the following changes to Article 2, Article 5, and Article 7 of the Science Undergraduate Society Constitution, which mandate the restructuring of the Sports Committee:

viii. The VP Student Life shall:

- d. Be responsible for the appointment of a Sports ~~Coordinator~~ Director and Social Coordinator to chair their respective committees.

xii. The Sports ~~Coordinator~~ Director shall:

6. Sports Committee

i. The Sports Committee shall be composed of:

- a) The Sports ~~Coordinator~~ Director, who shall be Chair;
- ~~a)b)~~ Three (3) members-at-large, who shall be known as Associate Sports Directors; and
- ~~b)c)~~ Eight (8) Two (2) members of Council; and
- ~~c)~~ Four (4) members at-large.

Motivated by:

Debate:

Moved by, Seconded by,



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BE IT RESOLVED THAT SUS Council approves the following changes to Article 2, Article 5, and Article 7 of the Science Undergraduate Society Constitution, which creates the SUS Wellness Committee:

vii. The VP Communications shall:

j. Be responsible for the appointment of a Wellness Ambassador.

xiv. The Wellness Ambassador shall:

a. Promote the participation, on behalf of the Society, of Science students in UBC's mental health and wellness initiatives;

b. Sit on the university's mental health and wellness networks;

~~a.c.~~ Organize the Society's own mental health and wellness events and initiatives;

xiv. The Science Student Senator

xvi. The Administrative Assistant

7. Wellness Committee

i. The Wellness Committee shall be composed of:

a. The Wellness Ambassador, who shall be Chair;

b. Three (3) members-at-large, who shall be known as Assistant Wellness Ambassadors; and

c. Two (2) members of Council;

ii. The Committee shall:

a. Inform Science students of the mental health and wellness initiatives offered at UBC;

b. Promote and coordinate Science student participation in these events and initiatives;

~~a.c.~~ Organize mental health and wellness initiatives of the Society for Science students;

~~78.~~ Academic Committee

~~89.~~ Sales Committee

~~910.~~ Public Relations Committee

~~110.~~ Code and Policy Committee

~~124.~~ Publications Committee

~~132.~~ First Week Committee

~~143.~~ Frosh Committee

~~154.~~ Science Grad Committee

~~165.~~ Corporate Relations and Sponsorship Committee

~~176.~~ Media Committee

~~187.~~ Elections Committee

Motivated by:

Debate:

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BE IT RESOLVED THAT SUS Council approves the following changes to Bylaw 4 and Article 4 of the Science Undergraduate Society Constitution, which mandates the abolition of General Officers:

2. The voting members of Council shall be:

- a. The Executive of the Society as outlined in Bylaw 5;
- b. The Chief AMS Representative;
- c. The two (2) First Year Representatives, who shall be first year Science students.

~~d. The four (4) General Officers;~~

~~e-d.~~ The duly-elected Program Representatives of the following Departments or Programs:

~~2. Further to the above duties, General Officers shall:~~

- ~~i. Post and maintain one (1) extra office hour per week (for a total of two hours);~~
- ~~ii. Submit a detailed report of activities at the Annual General Meeting to be filed in the portfolio for General Officers;~~
- ~~iii. Be active members on either Finance, Code and Policy or Academic Committee; and~~
- ~~iv. Liaise with their assigned non departmental club(s)~~

~~32.~~ Further to the above duties, Program Representatives shall:

Motivated by:

Debate:

Moved by, Seconded by,

BE IT RESOLVED THAT SUS Council approves the following changes to Article 2, Article 5, and Article 7 of the Science Undergraduate Society Constitution, which mandates the creation of the Associate Vice-President of Finance:

v. The VP Finance shall:

~~_____~~ j. Be responsible for the hiring of the Associate Vice-President of Finance;

i. All elected AMS Councillors with the exception of the chief AMS representative. As outlined in Article 3.

ii. Associate Vice-President of Finance. The Associate Vice-President of Finance shall:

- a. Send out Finance Committee agendas;
- b. Take Finance Committee meeting minutes;
- c. Receive grant applications;
- d. Handle sports reimbursement;

~~a-e.~~ Keep a minimum of one (1) office hour per week during standard operating hours of the building;



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- ~~ii~~.iii. One (1) Building Manager. The Building Manager shall:
- ~~iii~~.iv. Elections Administrators. The Elections Administrators shall administer the Society's Elections and Referenda.
- ~~iv~~.v. Building Supervisors. The Building Supervisors shall, under the direction of the VP Administration and the Building Manager, ensure that the Society's offices are maintained and supplies necessary for the operation of the office are obtained.
- ~~v~~.vi. One (1) IT Manager. The IT Manager shall coordinate and maintain the Society's informational and technological assets.
- ~~vi~~.vii. Sales Managers. The Sales Managers shall, under the direction of the VP Communications, facilitate the design, purchase, and sale of various merchandise bearing "Science" and UBC, as well as the Society's name and/or logo.
- ~~vii~~.viii. One (1) Publications Manager. The Publications Manager shall, under the direction of the VP Communications, be responsible for the publications of the Society. The Publications Manager shall be responsible for the publication of the following:
 - ~~viii~~.ix. The Sports Coordinator shall:
 - ~~ix~~.x. The Social Coordinator shall:
 - ~~x~~.xi. The Science Student Senator shall:
 - ~~xi~~.xii. The Administrative Assistant shall:

2. Finance Committee

- i. The Finance Committee shall be composed of:
 - a. the VP Finance, who shall be Chair;
 - b. the AVP Finance;**
 - ~~c~~. six (6) members of Council; and
 - d**. two (2) members at large

Motivated by:

Debate:

Moved by, Seconded by,

BE IT RESOLVED THAT SUS Council approves the following changes to Article 2, and Article 5 of the Science Undergraduate Society Constitution, which mandates the creation of the Associate Vice-President of Administration:

- iv. The VP Administration shall:
 - ~~j~~. **Be responsible for the hiring of the Associate Vice-President of Administration;**
 - i.** All elected AMS Councillors with the exception of the chief AMS representative. As outlined in Article 3.



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ii. Associate Vice-President of Administration. The Associate Vice-President of Administration shall:

a. Carry out all regular correspondence of the Society;

b. Comply contact information lists of the following:

i. Science Department Heads; and

ii. UBC Building Administration;

c. Record the minutes of the SUS Council and Academic Committee meetings, keep minutes on file in the Society's office, submit an electronic version to the SUS website, and forward a copy to the minutes to the AMS Archivist/Researcher;

d. Ensure end-of-term reports are submitted by the Executive and members of Council, and compile such reports;

e. Take attendance of members at Council and Academic Committee meetings;

f. Prepare and circulate the agenda of Council;

g. Keep a minimum of one (1) office hour per week during the standard operating hours of the building;

~~ii.~~iii. One (1) Building Manager. The Building Manager shall:

~~iii.~~iv. Elections Administrators. The Elections Administrators shall administer the Society's Elections and Referenda.

~~iv.~~v. Building Supervisors. The Building Supervisors shall, under the direction of the VP Administration and the Building Manager, ensure that the Society's offices are maintained and supplies necessary for the operation of the office are obtained.

~~v.~~vi. One (1) IT Manager. The IT Manager shall coordinate and maintain the Society's informational and technological assets.

~~vi.~~vii. Sales Managers. The Sales Managers shall, under the direction of the VP Communications, facilitate the design, purchase, and sale of various merchandise bearing "Science" and UBC, as well as the Society's name and/or logo.

~~vii.~~viii. One (1) Publications Manager. The Publications Manager shall, under the direction of the VP Communications, be responsible for the publications of the Society. The Publications Manager shall be responsible for the publication of the following:

~~viii.~~ix. The Sports Coordinator shall:

~~ix.~~x. The Social Coordinator shall:

~~x.~~xi. The Science Student Senator shall:

~~xi.~~xii. ~~The Administrative Assistant shall:~~

Motivated by:

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BE IT RESOLVED THAT SUS Council approves the following changes to Article 2, and Article 5 of the Science Undergraduate Society Constitution, which mandates the creation of the Associate Vice-President of Student Life:

viii. The VP Student Life shall:

~~f.e.~~ Be responsible for the hiring of the Associate Vice-President of Student Life;

i. All elected AMS Councillors with the exception of the chief AMS representative. As outlined in Article 3.

ii. Associate Vice-President of Student Life. The Associate Vice-President of Student Life shall:

a. Represent the VP Student Life should he/she be unable to attend a meeting;

b. Oversee the Sports and Social Committees;

~~a.c.~~ Keep a minimum of one (1) office hour per week during the standard operating times of the building;

~~ii.~~iii. One (1) Building Manager. The Building Manager shall:

~~iii.~~iv. Elections Administrators. The Elections Administrators shall administer the Society's Elections and Referenda.

~~iv.~~v. Building Supervisors. The Building Supervisors shall, under the direction of the VP Administration and the Building Manager, ensure that the Society's offices are maintained and supplies necessary for the operation of the office are obtained.

~~v.~~vi. One (1) IT Manager. The IT Manager shall coordinate and maintain the Society's informational and technological assets.

~~vi.~~vii. Sales Managers. The Sales Managers shall, under the direction of the VP Communications, facilitate the design, purchase, and sale of various merchandise bearing "Science" and UBC, as well as the Society's name and/or logo.

~~vii.~~viii. One (1) Publications Manager. The Publications Manager shall, under the direction of the VP Communications, be responsible for the publications of the Society. The Publications Manager shall be responsible for the publication of the following:

~~viii.~~ix. The Sports Coordinator shall:

~~ix.~~x. The Social Coordinator shall:

~~x.~~xi. The Science Student Senator shall:

~~xi.~~xii. The Administrative Assistant shall:

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BE IT RESOLVED THAT SUS Council approves the following changes to Article 2, and Article 5 of the Science Undergraduate Society Constitution, which mandates the creation of the Associate Vice-President of Communications:

vi. The VP Communications shall:

~~_____~~ j. Be responsible for the hiring of the Associate Vice-President of Communications

i. All elected AMS Councillors with the exception of the chief AMS representative. As outlined in Article 3.

ii. Associate Vice-President of Communications. The Associate Vice-President of Communications shall:

a. Represent the VP Communication should he/she be unable to attend a meeting;

b. Oversee the Social Media Coordinator, the Webmaster, and the Publications Committee;

~~_____~~ c. Keep a minimum of one (1) office hour per week during the standard operating times of the building;

~~ii.~~ iii. One (1) Building Manager. The Building Manager shall:

~~iii.~~ iv. Elections Administrators. The Elections Administrators shall administer the Society's Elections and Referenda.

~~iv.~~ v. Building Supervisors. The Building Supervisors shall, under the direction of the VP Administration and the Building Manager, ensure that the Society's offices are maintained and supplies necessary for the operation of the office are obtained.

~~v.~~ vi. One (1) IT Manager. The IT Manager shall coordinate and maintain the Society's informational and technological assets.

~~vi.~~ vii. Sales Managers. The Sales Managers shall, under the direction of the VP Communications, facilitate the design, purchase, and sale of various merchandise bearing "Science" and UBC, as well as the Society's name and/or logo.

~~vii.~~ viii. One (1) Publications Manager. The Publications Manager shall, under the direction of the VP Communications, be responsible for the publications of the Society. The Publications Manager shall be responsible for the publication of the following:

~~viii.~~ ix. The Sports Coordinator shall:

~~ix.~~ x. The Social Coordinator shall:

~~x.~~ xi. The Science Student Senator shall:

~~xi.~~ xii. The Administrative Assistant shall:

Motivated by:

Debate:



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MINOR CHANGES

Rearrangement of Article 5 Clauses:

Article 5: Non-Voting Members of Council

1. Council may, from time to time, appoint Members to non-voting positions by Resolution. These non-voting members shall, under the direction of the Executive, maintain a portfolio and assist Council in the execution of the Society's affairs.
2. The non-voting members include:
 - ~~i.~~ All elected AMS Councillors with the exception of the chief AMS representative. As outlined in Article 3.
 - ii. The Science Student Senator shall:
 - a. Report to Council of the proceedings of the UBC Senate;
 - b. Represent the interests and concerns of Science students and the Society to the UBC Senate;
 - Submit a detailed report of activities at the Annual General Meeting to be filed in the portfolio for the Science Student Senator.
 - ~~a.~~
 - ~~iii.~~ One (1) Building Manager. The Building Manager shall:
 - a. Be responsible for the day to day management of the Building Supervisors and IT Manager under the direction of the Director of Administration;
 - b. Sit on the Building Management Commission;
 - c. Be responsible for receiving bookings applications;
 - d. Make a report to Council at the end of each term;
 - e. Keep a minimum of five (5) office hours per week during standard operating hours of the building;
 - f. Be responsible for bringing any incident in the Abdul Ladha Centre to the attention of the Director of Administration;
 - g. Endeavor to promote the principles of sustainability in the operations of the Abdul Ladha Centre; and
 - h. Represent the Building Management Commission in dealings regarding the Abdul Ladha Centre with the Faculty of Science.
 - iv. Building Supervisors. The Building Supervisors shall, under the direction of the Director of Administration, ensure that the Society's offices are maintained and supplies necessary for the operation of the office are obtained.
 - ~~iii.~~
 - ~~iv.~~ v. Elections Administrators. The Elections Administrators shall administer the Society's Elections and Referenda.
 - ~~v.~~ Building Supervisors. The Building Supervisors shall, under the direction of the Director of Administration, ensure that the Society's offices are maintained and supplies necessary for the operation of the office are obtained.



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- vi. ~~One (1)~~ IT Manager. The IT Manager shall coordinate and maintain the Society's informational and technological assets.
- vii. Sales Managers. The Sales Managers shall, under the direction of the Public Relations Officer, facilitate the design, purchase, and sale of various merchandise bearing "Science" and UBC, as well as the Society's name and/or logo.
- viii. ~~One (1)~~ Publications Manager. The Publications Manager shall, under the direction of the VP Communications, be responsible for the publications of the Society. The Publications Manager shall be responsible for the publication of the following:
 - a. The 432.
- xii. The Sports Coordinator shall:
 - a. Promote the participation, on behalf of the Society, of all Science students in UBC's Intramural sports program;
 - b. Inform Publications Manager and Webmaster of the activities of the Sports Committee and of any exceptional performances by SUS athletes, for publication purposes;
 - c. Provide rebates for Science teams/individuals who meet the criteria as set out by the Sports Committee; and
 - d. Promote Council team building through participation in athletic activities.
- xiii. The Social Coordinator shall:
 - a. Organize, coordinate, and promote all social functions of the Society;
 - b. Coordinate the sale and distribution of tickets for the Society's functions; and
 - c. Coordinate advertising for the Society's social events.
- ~~xiv.xii. The Science Student Senator shall:
 - ~~a. Report to Council of the proceedings of the UBC Senate;~~
 - ~~b.a. Represent the interests and concerns of Science students and the Society to the UBC Senate;~~
 - ~~c.a. Submit a detailed report of activities at the Annual General Meeting to be filed in the portfolio for the Science Student Senator.~~~~
- ~~xv.xiv.~~ The Administrative Assistant shall:
 - a. Carry out all regular correspondence of the Society;
 - b. Compile contact information lists of the following:
 - 1. Science Club Executive as outlined in Article 12(1)(iv);
 - 2. Science Department Heads; and
 - 3. UBC Building Administration;
 - c. Record the minutes of the SUS Council meetings, keep the minutes on file in the Society's office, submit an electronic version to the SUS website and forward a copy of the minutes to the AMS Archivist/Researcher;
 - d. Ensure end of term reports are submitted by the Executive and members of Council, and compile the files;
 - e. Take attendance of members at meeting of Council; and



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- f. Prepare and circulate the agenda of Council.
3. All non-voting members shall present a detailed report of activities at the Annual General Meeting to be filed in the portfolio of the Executive member directing the non-voting member.

Removal of VP Communications clause that mentions the Bookstore

- i. The VP Communications shall:
 - a. Inform Science students of employment opportunities by acting as a liaison between the Society and the UBC Students Career Services, and/or any other student employment office(s);
 - b. Coordinate the charity events of the Society;
 - c. Coordinate any publications of the Society;
 - d. Approve any press releases to the media;
 - e. Actively promote, through SUS and other media, vacant positions on SUS Council and SUS Council Committees to the Members of the Society.
 - f. Be responsible for the promotion and coverage of SUS and related events;
 - ~~g. Act as the liaison with the UBC Bookstore and oversee the production and distribution of any of the Society's merchandise;~~
 - ~~h.g.~~ Coordinate the annual First Week of the Society, to take place on the first week of the school year; and
 - ~~i.h.~~ Hire and supervise the Webmaster to regularly update the Society's website.

Removal of vague volunteering clause

Article 4: Duties and Powers of Voting Members of Council

1. The voting members of Council, as defined in Bylaw 4(2), shall:
 - i. Be responsible for the promotion of all Science events through such avenues as word of mouth, class announcements, and posters as requested by Council;
 - ii. Be required to contribute a minimum of three (3) volunteer hours during Science Week ~~and a minimum three (3) volunteer hours per term~~

Chief AMS Representative

1. In addition to the duties and powers as defined in the Bylaws and Code of the Alma Mater Society, the AMS representative with the highest number of votes – and provided that said representative does not have voting power yet by virtue of being an Executive - s shall be known as the Chief AMS Representative. The Chief AMS Representative shall:
 - ~~i. Elect a chief AMS representative to liaise between council and the AMS, who shall;~~
 - a. Inform Council of any AMS rights or privileges to which the Society is entitled;
 - ~~b.~~ Inform Council of any AMS policies or procedures of which the Society should be aware;
 - ~~c. Inform The 432 Editor of the activities of the AMS Student Council; and~~



Science Undergraduate Society

CODE AND POLICY COMMITTEE AGENDA

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard, Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

- ~~e.b.~~ Keep current copies of the AMS Constitution, Bylaws, and Code available on file in the Society's office.
- ii. Represent the Society, and represent the interests of Science students in general;
- iii. Give a report on behalf of the Society at AMS Council meetings;
- ~~iv.~~ Report to Council on the proceedings of the AMS;
- ~~v.~~ ~~Inform members of the Society of the proceedings of the AMS by both verbal means and by a report in The 432; and~~
- ~~vi.~~iv. Ensure that a proxy is sent to AMS Council on behalf of the representative in the event that the representative is unable to attend a meeting of AMS Council.